

DEMOCRATIC PRECINCT CONVENTION MINUTES (2010)

A Democratic Precinct Convention was held in accordance with the Texas Election Code and the Texas Democratic Party Rules at (location) _____ in Election Precinct No. _____ of _____ County in Senatorial District No. _____ on the 2nd day of March, 2010.

Said Precinct Convention was called to order at _____ p.m. by _____ (precinct chair, or if absent, any qualified voter) who served as Temporary Chair of the Convention.

The Temporary Chair appointed _____ to serve as Temporary Secretary of the Convention.

Before transacting any business, the Temporary Chair called for an enrollment (i.e. signing in using Exhibit A) of all qualified members of the Party present with their name, residence address (with city or town), zip code, email address and phone number. Eligible Convention participants arriving after the Chair has announced the eligible voting members on the roll are marked with an asterisk (*) on the convention enrollment form (i.e. Exhibit A). They are allowed to participate, but not allowed to reverse or change the actions taken prior to their arrival.

The enrollment was made on the sheet marked "Exhibit A" and on additional sheets, if needed, following the same format. These sheets or copies are attached to all official copies of these Minutes.

The Temporary Chair then announced that this convention would be conducted in accordance with the Texas Election Code, and the Rules adopted by the Party in accordance with Section 163.002 of the Election Code; that the 2000 edition of Robert's Rules of Order: Newly Revised, would govern parliamentary procedure; and that a copy of the Party Rules was available for inspection. The Chair briefly explained the ways in which action at this convention would influence important Party action and decisions at subsequent conventions and reviewed Party Rules governing Precinct Conventions.

The Temporary Chair next called for nominations for Permanent Convention Chair, and the following individuals were nominated: (list names) _____

(Name) _____ was elected by majority vote and assumed the position of Permanent Chair.

The Permanent Chair then called for nominations for Permanent Convention Secretary, and the following individuals were nominated: (list names) _____

(Name) _____ was elected by majority vote and assumed the position of Permanent Secretary.

The Permanent Chair then announced the number of eligible voting members on the roll: _____, and the number of delegates and alternates to the County/Senatorial District Convention that the Precinct was entitled to elect: _____.

The Convention Chair then announced that the Rules of the Texas Democratic Party, Art. IV.B.8(a)(3), provide that a precinct convention is to elect one alternate for each delegate that the precinct convention is entitled to elect.

The Convention Chair then called for nominations for the delegate and alternate slots in a number sufficient to fill both types of seats. The precinct convention attendees caucused as a whole to elect their delegates and alternates. The caucus of the whole held ONE election in which the highest vote-getters became delegates and the next highest became alternates. Each eligible participant was allowed to cast ONE vote in the election for Delegate (TDP Rules ART.IV.B.11(f)(4)).

(Note: If caucuses are requested by petition, refer to the Rules of the Texas Democratic Party, Article IV.B.11, and the TDP Rules excerpt for appropriate procedures, which includes information necessary to calculate a caucus's proportionate share of delegates. Caucuses shall meet separately to elect their proportionate share of delegates and alternates allocated to the precinct. If no petitions are presented, all delegates and alternates shall be elected by majority vote).

After the caucus of the whole transacted its business, the Permanent Convention Chair announced the names of all the delegates and alternates elected.

The Chair then instructed the Convention Secretary to mark the names of all delegates and the names of all alternates on Exhibit G and Exhibit H, respectively. In the event an individual not present at the convention is elected a delegate or alternate, his or her name should be added to the appropriate exhibit as a delegate or alternate, and further marked with a double asterisk (**).

The Chair then called for nominations for Delegation Chair. The nominees were: _____
(Name) _____ was elected Delegation Chair by majority vote of the Precinct Convention.

The Permanent Chair then called for any resolutions, and the attached resolutions were adopted.

There being no further business, a motion passed adjourning the Convention

SIGNATURE OF PERMANENT CHAIR

SIGNATURE OF PERMANENT SECRETARY

CHAIR'S EMAIL ADDRESS

SECRETARY'S EMAIL ADDRESS

CHAIR'S PHONE NUMBER

SECRETARY'S PHONE NUMBER

Upon adjournment, the Permanent Convention Chair and Permanent Secretary shall sign the Precinct Convention Minutes and include email and phone contact information in the spaces provided. The Permanent Convention Chair shall then mail the signed white (original) and yellow copies of the Precinct Convention Minutes and Exhibits A, G and H to the County Chair (see precinct packet for address). Retain the blue copies (marked "Precinct Convention Chair") for your records.

In accordance with the Texas Election Code Section 174.027, the signed original and copies are to be delivered to the County Chair of this County (in person or by mail in the envelope provided) within three (3) days after the date of this Precinct Convention. **(Note:** If the Convention Minutes and Exhibits are delivered by mail, the Election Code requires that the original and copies be deposited in the mail not later than the second day after the date of the Precinct Convention). The County Clerk does NOT receive a copy of these records, nor maintain copies of these records.

NOTE TO CONVENTION CHAIR

To encourage maximum participation in our Party process by all segments of the Texas Democratic electorate, it would be helpful to have the following information about your Precinct Convention.

	NUMBER	PERCENT		NUMBER	PERCENT
TOTAL CONVENTION PARTICIPANTS	_____	<u>100%</u>	TOTAL AFRICAN AMERICAN PARTICIPANTS	_____	_____
TOTAL MALE PARTICIPANTS	_____	_____	TOTAL HISPANIC PARTICIPANTS	_____	_____
TOTAL FEMALE PARTICIPANTS	_____	_____	TOTAL ASIAN AMERICAN PARTICIPANTS	_____	_____
TOTAL NATIVE AMERICAN PARTICIPANTS	_____	_____	TOTAL WHITE PARTICIPANTS	_____	_____
TOTAL 35 & UNDER	_____	_____	TOTAL LGBT (Lesbian, Gays, Bisexual, Transgendered)	_____	_____
TOTAL PERSONS WITH DISABILITIES	_____	_____			

COUNTY CHAIR