



TRAINING REQUEST FORM

If you would like to request training for your organization, please fill out this form completely and return it to our office **at least one month prior to the scheduled date**. Once we receive this form, either a Regional Trainer and/or one of our field staff will contact you to finalize the schedule of your training. **Also, please attempt to notify neighboring counties about your training so we can maximize our efforts as much as possible.**

County _____ Senate District _____

Proposed Date of Training (month/date/year) _____ / _____ / _____

Proposed Time _____ am/pm to _____ am/pm (please circle)

Organization sponsoring training _____

Contact Person _____

Email _____ Phone _____

Location of Training _____

Address _____ City _____ Zip _____

Approximate # of attendees expected _____

Does the location of the training already have (Y=yes/N=no):

_____ Projector _____ Projector Screen _____ Sound System (microphone, speakers, etc.)

Training needed in the following subject(s)

CHECK ALL THAT APPLY (Each training subject lasts approximately 1 hour):

_____ VAN _____ Precinct Chair training _____ Robert Rules of Order
_____ Voter Contact _____ What it means to be a Democrat _____ Volunteer Management

* You can email this form to bpendleton@txdemocrats.org, fax to (512) 480-2500, or mail to: TDP, c/o Regional Training, 505 West 12th Street, Suite 200, Austin, TX 78701. If you have questions, call us at (512)478-9800.

(DO NOT WRITE BELOW THIS LINE-FOR TDP PURPOSES ONLY)

Assigned trainer _____ Date confirmed _____ / _____ / _____